

**PIMA COUNTY ATTORNEY'S OFFICE**

**PUBLIC RECORDS REQUEST/COMMERCIAL PURPOSE**

A.R.S. § 39-121.03(D) provides: "... the use of a public record for the purpose of sale or resale or for the purpose of producing a document containing all or part of the copy, printout or photograph for sale or the obtaining of names and addresses from public records for the purpose of solicitation or the sale of names and addresses to another for the purpose of solicitation or for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of the public record. Commercial purpose does not mean the use of a public record as evidence or as research for evidence in an action in any judicial or quasi-judicial body."

Pursuant to A.R.S. § 39-121.03(C): "A person who obtains a public record for a commercial purpose without indicating the commercial purpose or who obtains a public record for a noncommercial purpose and uses or knowingly allows the use of such public record for a commercial purpose or who obtains a public record for a commercial purpose and uses or knowingly allows the use of such public record for a different commercial purpose or who obtains a public record from anyone other than the custodian of such records and uses it for a commercial purpose shall in addition to other penalties be liable to the state or the political subdivision from which the public record was obtained for damages in the amount of three times the amount which would have been charged for the public record had the commercial purpose been stated plus costs and reasonable attorney fees or shall be liable to the state or the political subdivision for the amount of three times the actual damages if it can be shown that the public record would not have been provided had the commercial purpose of actual use been stated at the time of obtaining the records."

I, \_\_\_\_\_, am the \_\_\_\_\_ of \_\_\_\_\_  
(Name) (Title) (Company/Entity Name)

whose address is: \_\_\_\_\_  
(Address, City, State, Zip)

which is engaged in the business of \_\_\_\_\_.

The public records being requested are for the following commercial purpose(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I/we wish to \_\_\_\_\_ inspect or \_\_\_\_\_ receive copies of the following records: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Please give detailed description. If known, give the document name, page numbers, case name or number, or other pertinent information where applicable. Attach an additional 8.5" x 11" sheet, if needed.)*

By signing below, I, and the entity I represent:

- Certify that all the information provided is true and correct under penalty of perjury.
- Declare that I have read the Information and Instructions Pamphlet accompanying this form and understand its contents.
- Declare that the copies or reproductions of the public records which are requested will be used solely for the purpose delineated below.
- Certify that the copies or reproductions will not be used directly or indirectly for any purpose other than that described nor will the copies or reproductions be transmitted or resold to any other person or entity without specific authorization of the County Attorney's records custodian.
- Agree to delete all data acquired as a result of this request from my and the entity's databases and all other electronic media forms upon completion of the purpose or use for which this request is made.
- Agree not to hold Pima County and the Pima County Attorney's Office liable for any inaccurate or incomplete information received.
- Agree, prior to obtaining copies of the documents requested, to pay the fee assessed which will be based on the following:
  1. The actual hourly rate, including benefits, for staff and attorney time spent in locating the materials requested.
  2. The actual hourly rate, including benefits, for all staff and attorney time spent in reviewing, redacting and copying the materials, plus overhead to defray the costs of the software, equipment and supplies necessary for the reproduction.
  3. \$25.00 per CD containing information, \$0.35 per page for paper copies and the actual cost of the medium and the reproduction, for information in any other reproduction format.

\_\_\_\_\_  
Requesting Party's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number(s)

\_\_\_\_\_  
Email Address or Fax Number

Requesting Party's Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- OR
- Please mail the requested public records to the address above.
  - Please e-mail or fax the requested public records to the email address/number above. (NOTE: Requests exceeding 20 pages cannot be faxed.)

**DISCLAIMER - INDEMNIFICATION: The requesting party accepts responsibility for the requesting party's unauthorized use or transmission of any such data or information in its actual or altered form.**